

Greetings from National Productivity Council – Regional Directorate Jaipur.

National Productivity Council of India (NPC), established in the year 1958, is an autonomous organization under Department for Promotion of Industry & Internal Trade, Ministry of Commerce and Industry, GOI. Besides undertaking research in the area of productivity, NPC has been providing consultancy and training services in areas of Industrial Engineering, Agri-Business, Economic Services, Quality Management, Human Resources Management, Information Technology, Technology Management, Energy Management, Environmental Management etc., to the Government and Public & Private sector organizations. NPC is a constituent of the Tokyo-based Asian Productivity Organisation (APO), an Inter-Governmental Body of which the Government of India is a founding member.

In the wake of the frequent disruptions faced by the organizations worldwide, National Productivity Council (NPC) is conducting its training programmes in online mode.

NPC Jaipur is conducting e-training programmes on:

1. 2 Days **"Preventive Vigilance for Govt./Public Sector"** on 26-27 July 2021
2. 2 Days **"General Financial Rules"** on 28-29 July 2021
3. 3 Days **"Right to Information Act 2005 – Advanced"** on 11-13 August 2021
4. 2 Days **"General Financial Rules"** on 30-31 August 2021
5. 3 Days **"Right to Information Act 2005 – Advanced"** on 13-15 September 2021
6. 2 Days **"Preventive Vigilance for Govt./Public Sector"** on 16-17 September 2021.
7. 5 Days **"Administrative Effectiveness: RTI Advanced & Preventive Vigilance"** on 13-17 September 2021 (also available as individual modules as listed above in no.5 and 6)

Fees for 2 days programs = Rs. 5900 + GST; for 3 days programs = Rs. 7900 + GST; and for 5 days programs = Rs. 9900 + GST. Concession in fees may be available for group participants, as approved by the Regional Director NPC Jaipur.

We are sure that you would take advantage of the above programmes and nominate a few officers and staff from your institution.

Kindly feel free to call us at **8826628448, 0141-2703573, 2702935** or email us at **himanshu.rg@npcindia.gov.in** in case any further clarification is required. We look forward to your continuous support and an early response.

Thanking you

Yours Sincerely

Himanshu

Assistant Director – IE

For Regional Director, NPC RD Jaipur

Please scroll down the email for detailed brochures above e-training programs

ANNEXURES



NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

2 Days Specialized E-Training Programme for Govt./Public Sector

Preventive Vigilance for Govt./Public Sector

26-27 July 2021 or 16-17 September 2021

INTRODUCTION

There is a need for creating awareness of vigilance in an organization in order to bring transparency in the delivery system. All executives irrespective of their functional allocation must be aware of the vigilance angle and accountability of public servants. Contract awarding and executing agencies in particular be familiar with do and don'ts on vigilance matter, coupled with the recent directives and orders.

OBJECTIVES

The program aims at exposing participants

- To the concepts related to the Organizational Vigilance
- To the measures of Preventive Vigilance
- To the systemic changes required to improve Accountability and Transparency

CONTENTS

- Overview, Definition of Vigilance Angle
- Types of Vigilance, Sources of Information
- Effective Steps in Handling Preventive Vigilance, Role of Line Managers
- The CVC Act 2003 – Role & Functions of CVC & Important CVC instructions
- Vigilance in Procurement, Tendering & Contracts
- Audit Mechanisms
- Complaints Handling Mechanism & The Whistleblowers Protection Act 2014
- Best Practices from various govt./public sector organizations

PARTICIPANTS' PROFILE

The program is designed for officers and staff working across different functional areas of organization including administration, finance, personnel & training/HRD, contracts, procurement, etc. in government and public sector.

METHODOLOGY

The training sessions would be interactive in nature. The sessions will include conceptual deliberations, presentations, case studies, online quiz/ exercise through Cisco WebEx platform. **E-Certificate of participation will be issued to all participants.**

Registration link would be sent to nominated participants 1-2 days before the scheduled session. Soft copy of faculty presentations will be provided to the participants after the session. Participants will be provided requisite technical support for connecting through the Cisco WebEx platform.

FACULTY

Senior consultants from National Productivity Council and eminent experts from the domain would conduct the training sessions.

DATE-TIME

July 26-27, 2021 from 14:00 to 17:00 hours or

September 16-17, 2021 from 14:00 to 17:00 hours.

(sessions often extend beyond 17:00 hours depending upon the questions from participants)

PARTICIPATION FEES

Rs.6962/- (i.e., Rs. 5900 + 18% GST). In words Rupees. Six Thousand Nine Hundred and Sixty Two per participant inclusive of program material and professional charges.

Payment:

1. The Cheque/DD should be drawn in the favour of "National Productivity Council" payable at New Delhi. or
2. ECS/NEFT/IMPS to

Beneficiary Name: **National Productivity Council**

Bank Name: **Indian Overseas Bank**, 70 Golf Link, New Delhi, Bank

Account No.: **026501000009207**, IFCS/RTGS/NEFT Code: IOB-A0000265

MICR Code: 110020007, PAN No. AAATN0402F, TAN No.:0099B

GST No.: **08AAATN0402F1Z6**

(Please mention "NPCJP-Participant/OrganizationName" in transaction comments for ease of tracking)

ENQUIRIES

Nominations along with participants details, name, designation, organization, contact address, email, mobile phone no., along with payment details towards participation fee should reach:

Programme Director

National Productivity Council, SB-96, JLN Marg, Bapu Nagar, Jaipur - 302017

Phone: 0141-2702935, 2703573, 8826628448

Email: himanshu.rg@npcindia.gov.in (Cc: jaipur@npcindia.gov.in)

Web: www.npcindia.gov.in

*Please note: Payment may be made after completion of the programme as well, as per the standard SOP of the respective organization.
